



NCCAT provides food, lodging, and programming. Teachers and/or their districts will be responsible for travel to and from the center and the cost of the substitute teacher. See individual descriptions for details.

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## NCCAT Professional Development Programs

NCCAT conducts professional development for North Carolina public school educators. These include the following:

- Teachers, pre-K through 12th-grade.
- School administrators
- Counselors
- Library media specialists
- Curriculum specialists
- Lead teachers
- Mentors
- School social workers
- School psychologists.

Applicants must be employed in the North Carolina public school systems. This includes charter schools

## How to Apply for NCCAT

1. Select up to three programs for which you would like to be considered.
2. Contact NCCAT Teacher Services by phone at 800-922-0482 or email [registrar@nccat.org](mailto:registrar@nccat.org).
3. Provide your name, social security number, cell and home telephone numbers, the number of years you have taught in North Carolina, school name, and program choices.
4. Submit the application form with your principal's signature to NCCAT Teacher Services. Once your completed application is received, NCCAT will notify you of your placement status.

Mail or FAX completed application form to: **OR** Scan, and email application form to:  
NCCAT Teacher Services [registrar@nccat.org](mailto:registrar@nccat.org)  
276 NCCAT Drive  
Cullowhee, NC 28723  
Fax: 828-293-3740

Please contact Teacher Services if you have faxed your application and have not received a response within three weeks.



# NCCAT Application

**For NCCAT use only**

• Received \_\_\_\_\_ • Accepted \_\_\_\_\_

**• Preference • • • • •**

1. Event Number \_\_\_\_\_ Title \_\_\_\_\_

2. Event Number \_\_\_\_\_ Title \_\_\_\_\_

3. Event Number \_\_\_\_\_ Title \_\_\_\_\_

Have you been to NCCAT or registered for any NCCAT programming? ☐ Yes ☐ No When \_\_\_\_\_

Please indicate if your last name or school has changed since you last attended NCCAT.

Former Name \_\_\_\_\_ Former School \_\_\_\_\_

**• Personal Information • • • • •**Name \_\_\_\_\_  
Last First Middle NicknameMailing Address \_\_\_\_\_  
Street or P.O. Box City State Zip+4Telephone \_\_\_\_\_  
Home Cell

Personal Email \_\_\_\_\_ School/Work Email \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Sex: ☐ Female ☐ MaleEthnic Origin: ☐ American Indian ☐ Hispanic ☐ Asian/Pacific Islands  
☐ African American ☐ Caucasian ☐ Other/Specify \_\_\_\_\_*Note: Providing this information is voluntary; it will be used solely for statistical purposes.***• Employment Information • • • • •**\_\_\_\_\_  
Full Name of School School District Work Telephone

What grade(s) are you teaching? \_\_\_\_\_ What subject(s) are you teaching \_\_\_\_\_

Full-time teaching in NC \_\_\_\_\_ years \_\_\_\_\_ months Total teaching experience \_\_\_\_\_ years \_\_\_\_\_ months

**• Principal Signature Required for Active Teacher • • • • •**

I approve this application to the North Carolina Center for the Advancement of Teaching. I understand that NCCAT no longer reimburses school districts for substitute teachers unless grant funds are available. If grant funds are not available, the expense of substitute teacher pay while the applicant is attending NCCAT is the responsibility of that applicant and/or the responsibility of the school district.

\_\_\_\_\_  
Principal Signature\_\_\_\_\_  
Date

I understand and agree that, unless noted in the program description, I am responsible for the substitute teacher pay while I attend this program. Arrangements for payment should be made directly with the school district.

\_\_\_\_\_  
Applicant Signature\_\_\_\_\_  
Date